

Guide on drafting of scientific articles for the Scientific Annals of the “Stefan cel Mare” Academy of MIA of the Republic of Moldova

The Scientific Annals Periodical of the “Stefan cel Mare” Academy of MIA is intended for publication of the most valuable researches and studies (in the form of articles) elaborated by the scientific researchers of the institution, including teaching staff, PhD students, theorists and practitioners. The main objectives that are pursued through the development of the Scientific Periodical are: achieving the directions of scientific research; raising the quality of scientific research; developing the skills and promoting the professional knowledge of the MIA employees from the Republic of Moldova; democratization of access to published scientific research; ensuring a perpetual development of knowledge in the field of law, including in the direction of crime preventing and combating, etc.

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Article submitted without observing the rules of content and drafting will be rejected by the Editorial Board.

Content rules:

- the article will be presented for publication in two variants: in Romanian and in English. The norms mentioned below are compulsory both for the Romanian version of the article and also for the English version. As an exception, the article can be elaborated in another language of international circulation (Russian, French, etc.), the translation being compulsory in English as well;
- the average number of signs of an article is about 20,000;
- the content of the scientific article, in both variants – Romanian and English – will include: summary, keywords, introduction, applied methods and materials, obtained results and discussions, conclusions, bibliographic references;
- the titles of the articles are clear and informative;
- the summary reflects the basic elements and results of the article. The volume of the summary is about 7-10 lines;
- at the end of the article the authors will be identified by institutional affiliation and address, including telephone number and email address (author data);
- it is mandatory to indicate the UDC (Universal Decimal Classification) for each article;
- the review of articles is compulsory for authors who do not hold the scientific degree of candidate / PhD or the scientific didactic title of university lecturer / university professor. The review is done on the basis of the peer-review anonymous procedure (evaluation by two independent reviewers of each article) with keeping the review material for at least 4 years. The reviewers are selected by the editorial board, according to the database approved by the editorial board.

Drafting rules:

- **page size:** A4, with the edges: up 2,0 cm, down 2,0 cm, left 2,0 cm, right 2,0 cm;
- **the title of the article** – Times New Roman 14, Bold, centered;
- **authors / coauthors:** name, first name, scientific degree and scientific-didactic title, Times New Roman 14, Bold. They are written in a row below the title of the paper, right paragraph, italic;
- **summary:** it is written at a distance of two rows from the row containing the didactic degree and will have at least 180 words, left / right paragraph (Justify), italic.
- **keywords:** they are written below the summary, left / right paragraph (Justify), italic.
- **article:** Times New Roman 12, the distance between the rows 1,5, about 20 000 signs, that is 7-10 pages;
- **tables:** are fitted in the text, numbered in the upper right and the title is written in the upper left;
- **figures:** will be framed in the text and will be numbered;
- **illustrations** will be in jpg or tif format, with the following features: 300 dpi and minimum 1 MB;
- **formulas and equations:** inserted in the text will be numbered to the right of the page;
- **references to bibliographic sources:** are indicated in square brackets, inserted in the text, for example [8]. If certain parts of the source are cited, the page is also indicated, for example [8, p. 231].
- **bibliography** is passed at the end of the work after two free rows.

Examples of printed publications:

BOOKS

Palii A. Drept constituțional. Chișinău: Epigraf, 1999. 176 p.

Семенов В. В. Философия: итог тысячелетий. Философская психология. Москва: Эврика, 2000. 64 с.

Nicolescu O., Verboncu I. Management. București: Economică, 1996. 407 p.

more than three authors

Stan N. ș. a. Tratat de criminalistică. București: Timpul, 2004. 282 p.

Other sources

Codul cu privire la știință și inovare al Republicii Moldova. Nr. 259-XV din 15 iulie 2004. To: Monitorul Oficial al Republicii Moldova, 30.07.2004, nr.125-129 (1479-1483).

ABSTRACTS, THESIS

Sava P. Infrațiunea de genocid. Autoref. tezei de dr. Chișinău, 2003. 21 p.

Mardare I. Infrațiunea de omorul în reglementările juridico-penale. Teză de dr.hab. Chișinău, 2008. 240 p.

CONTRIBUTIONS to the periodicals

Adăscăliței M. Tăierea ilegală a vegetației forestiere. To: Revista de drept, 2018, nr 9, p. 17-22.

to the scientific works

Rurac M. Insolvabilitatea fictivă. To: Culegere de lucrări științifice a Universității de Stat din Moldova, 2001, vol. 9, p. 95-99.

to the symposium materials

Babuc V. ș. a. Cercetări și realizări în tehnica criminalistică. To: Realizări, programe, perspective. Tezele conf. jubiliare internaționale. Chișinău: Universitatea Tehnică a Moldovei, 1995, p. 152-157.

EXAMPLES OF REFERENCES TO ELECTRONIC DOCUMENTS

Hârnu S., Ohrimenko S., Cernei G. Tehnologiile informaționale și problemele globale ale dezvoltării societății. Chișinău, 2008. <http://www.ase.md/Inside/PersonalPagesRomCom.phtml> (vizitat 10.02.2018).

Dumitrescu D. Evaluarea în biblioteci. In: UniBIB. 2007. <http://www.bcub.ro/articole/dr.htm> (vizitat 15.03.2008).

- References to works that have not yet come out of print are not accepted.
- The list of references must be within reasonable limits.